



August 30, 2021

Allied Building Service Company of Detroit, Inc.
ATTENTION: Kelly McGuigan
1801 Howard Street
Detroit, MI 48216

Dear Kelly,

In accordance with IFB #18.0024 Maintenance Hourly Trades, Section IV: Special Terms and Conditions, item number one (1) states contract term from July 1, 2018, through June 30, 2021, options to renew for an additional two (2) years in one (1) year increments. We are exercising our option **to** renew the contract between Allied Building Service and Oakland Schools for year one (1) till June 30, 2022. This correspondence shall serve as our notice.

Should you have any questions, please do not hesitate to contact me at 248.209.2233

Sincerely,

Michelle Selak

Michelle Selak
Buyer
Oakland Schools